## September 2026 Safety Calendar:

# Hospitality and Leisure Industry

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# September 2026 Safety Calendar: Hospitality and Leisure

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Have you started the winterization process for your assets? If exposed to cold/ freezing weather, hail, sleet and snow, you may want to get an early start. Preparation is key to reducing the likelihood of property damage, employee and tenant injuries and building complaints.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| | | **Week 1: Why It's Important to Winterize Ahead of the Cold Weather** | | | | |
| | | Prevents pipe bursts- frozen water pipes can expand and break **1** | Protects guest and employee safety- reduces slips and falls due to snow/ice **2** | Reduces maintenance costs- emergency repairs are expensive **3** | Maintains guest comfort- less likely to experience boiler repairs or life safety equipment **4** | Prevents property damage- reduces damage to roof, walls, mechanicals **5** |
| | | **Week 2: Potential Water Intrusion Areas, Be Prepared:** | | | | |
| Equipment reliability- I.e. maintenance snow blowers, adequate shovels, ice-melt **6** | Protects the hotel's reputation- early preparation can assist with less guest complaints **7** | Roof penetration and flashing- inspect and repair **8** | Window frames and seals- check caulking and weather stripping **9** | Exterior doors and thresholds- nspect for any gaps that may allow wind-driven rain/snow **10** | Gutters and downspouts- ensure drains are clear of obstructions and secured **11** | Utility and pipe penetrations- seal any open areas to prevent water intrusion **12** |
| | | **Week 3: If Using Vendors For Snow Removal, Winterizations, or Repairs:** | | | | |
| Foundation cracks- prevent further damage by proper repair(s) **13** | Exterior Mechanical- inspect frequently for condensation, leaking pipes or frozen pipes **14** | Use reputable contractors- do your homework **15** | Confirm adequate insurance limits - it is crucial for risk transfer **16** | Ensure scope of work is clearly defined **17** | Require a Hold Harmless Agreement to protect the hotel **18** | Be sure to have the hotel named as an additional insured **19** |
| | | | **Week 4: How Staff Can Assist in Reducing Winter-Related Risks** | | | |
| Review the contract carefully for all key items **20** | No insurance, no work **21** | Contract inadequate, find another contractor **22** | Provide safety training on early warning signs- leaks, water stains, unusual odors... **23** | Ensure Engineering, housekeeping and managers observe and report any hazards **24** | Provide the location of water valves and how to shut-off in the event of pipe burst **25** | Monitor weather forecasts and prepare accordingly **26** |
| Provide contractor information on unauthorized areas **27** | Conduct daily morning and evening walkthroughs to spot black ice, leaks, and walkway hazards **28** | Deploy heavy-duty, moisture-absorbing mats at all public entrances and clear them regularly **29** | Position caution signs immediately when snow or water is tracked indoors **30** | Clear snow and ice blockages from all exterior HVAC units, intake valves, and exhaust vents daily **31** | | |

# September 2026

Have you started the winterization process at your hotel? If exposed to cold/ freezing weather, hail, sleet and snow, you may want to get an early start. Preparation is key to reduce the likelihood of property damage, team member injuries and guest complaints.

## Week 1

### Why It's Important to Winterize Ahead of the Cold Weather

- Prevents pipe bursts- frozen water pipes can expand and break
- Protects guest and employee safety- reduces slips and falls due to snow/ice
- Reduces maintenance costs- emergency repairs are expensive
- Maintains guest comfort- less likely to experience boiler repairs or life safety equipment
- Prevents property damage- reduces damage to roof, walls, mechanicals
- Equipment reliability- I.e. maintenance snow blowers, adequate shovels, ice-melt
- Protects the hotel's reputation- early preparation can assist with less guest complaints

## Week 2

### Potential Water Intrusion Areas, Be Prepared:

- Roof penetration and flashing- inspect and repair
- Window frames and seals- check caulking and weather stripping
- Exterior doors and thresholds- Inspect for any gaps that may allow wind-driven rain/snow
- Gutters and downspouts- ensure drains are clear of obstructions and secured
- Utility and pipe penetrations- seal any open areas to prevent water intrusion
- Foundation cracks- prevent further damage by proper repair(s)
- Exterior Mechanical- inspect frequently for condensation, leaking pipes or frozen pipes

## Week 3

### If Using Vendors For Snow Removal, Winterizations, or Repairs:

- Use reputable contractors- do your homework
- Confirm adequate insurance limits - it is crucial for risk transfer
- Ensure scope of work is clearly defined
- Require a Hold Harmless Agreement to protect the hotel
- Be sure to have the hotel named as an additional insured
- Review the contract carefully for all key items
- No insurance, no work
- Contract inadequate, find another contractor

## Week 4

### How Staff Can Assist in Reducing Winter-Related Risks

- Provide safety training on early warning signs- leaks, water stains, unusual odors...
- Ensure Engineering, housekeeping and managers observe and report any hazards
- Provide the location of water valves and how to shut-off in the event of pipe burst
- Monitor weather forecasts and prepare accordingly
- Provide contractor information on unauthorized areas
- Conduct daily morning and evening walkthroughs to spot black ice, leaks, and walkway hazards
- Deploy heavy-duty, moisture-absorbing mats at all public entrances and clear them regularly
- Position caution signs immediately when snow or water is tracked indoors
- Clear snow and ice blockages from all exterior HVAC units, intake valves, and exhaust vents daily