

# January 2025 Safety Calendar: Real Estate



Welcome to the Verita safety calendar created by the Risk Advisory Services (RAS) team. Our calendar is designed to enhance safety awareness and to provide a better understanding of loss exposures that may be specific to your business. In addition, best practices are provided to reduce the exposures.

Our Risk Advisory Services motto is **"People protecting people"**. Below you will find four topics that are related to our "People Protecting People" initiative and assist with promoting a safer environment for all. Each additional month will contain a real estate related safety topic and daily associated tips.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Week 1: Commitment to safety</b>						
<b>5</b> Upper management needs to support safety	<b>6</b> A Safety/ Injury and Illness prevention program should be in place and effectively implemented	<b>7</b> Define measurable and realistic safety goals	<b>8</b> Assign accountability for safety	<b>9</b> Lead by example	<b>10</b> Engage team members for input	<b>11</b> Determine if your safety goals are achieved, if not, modify efforts as needed
<b>Week 2: Loss exposure awareness</b>						
<b>12</b> Identify visible and invisible loss exposures	<b>13</b> Engage with team members for input	<b>14</b> Develop policies to address loss exposures	<b>15</b> Define safety training frequency	<b>16</b> Create and share best practices for higher risk job tasks	<b>17</b> Encourage a See something, Say Something, Do something mentality	<b>18</b>
<b>Week 3: Safety training</b>						
<b>19</b> Provide emergency preparedness procedures and life safety items	<b>20</b> Ensure OSHA compliance	<b>21</b> Develop job task safety best practices	<b>22</b> Train on accident reporting, identifying root cause and providing corrective measures	<b>23</b> Provide security related best practices	<b>24</b> Conduct tabletop exercises	<b>25</b> Ensure training is understood and documented
<b>Week 4: Self-Inspections</b>						
<b>26</b> Should be completed by trained team members on a consistent basis and documented	<b>27</b> Should address loss exposures	<b>28</b> Include slip, trip and fall hazards (lobby, parking lot, sidewalks, steps, garage...)	<b>29</b> Include life safety items (clear fire exit paths and doors, emergency lighting, fire panel annunciator...)	<b>30</b> Include unusual amenities (pools, fitness centers, roof top access, fountains, water retention ponds...)	<b>31</b> Address any unsafe acts or conditions	

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Holding safety committee meetings is a great way to share safety related information, collaborate on any safety concerns or success stories, and improve safety awareness through the safety committee meeting agenda. Learn more about safety committee meeting best practices below.

### Week 1

#### Commitment to safety

1. Upper management needs to support safety
2. A Safety/ Injury and Illness prevention program should be in place and effectively implemented
3. Define measurable and realistic safety goals.
4. Assign accountability for safety
5. Lead by example
6. Engage team members for input
7. Determine if your safety goals are achieved, if not, modify efforts as needed

### Week 2

#### Loss exposure awareness

8. Identify visible and invisible loss exposures
9. Engage with team members for input
10. Develop policies to address loss exposures
11. Define safety training frequency.
12. Create and share best practices for higher risk job tasks
13. **Encourage a See something, Say Something, Do something mentality**

### Week 3

#### Safety training

14. Provide emergency preparedness procedures and life safety items
15. Ensure OSHA compliance
16. Develop job task safety best practices
17. Train on accident reporting, identifying root cause and providing corrective measures
18. Provide security related best practices
19. Conduct tabletop exercises
20. Ensure training is understood and documented

### Week 4

#### Self-Inspections

21. Should be completed by trained team members on a consistent basis and documented
22. Should address loss exposures
23. Include slip, trip and fall hazards (lobby, parking lot, sidewalks, steps, garage...)
24. Include life safety items (clear fire exit paths and doors, emergency lighting, fire panel annunciator...)
25. Include unusual amenities (pools, fitness centers, roof top access, fountains, water retention ponds...)
26. Address any unsafe acts or conditions

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